



Online Admission 2019-2020 Guideline

Click the available link on the homepage (<http://madhusudancollege.in/>) of our college website and select the desired program (Online Admission) and carefully read the details of program in online prospectus provided by the college authority.

	DATE	
STEP 01	28/05/2019	Register yourself through online from 28-05-2019 to 08-06-2019 . For one/multiple courses you need to register one time
STEP 02	28/05/2019	Registration fee Rs. 100/- for each course + Online Processing Charges must be submitted through online (Using Debit Card, Credit Card, Net Banking) from 28-05-2019 to 08-06-2019 (11.45 P.M) .
STEP 03		Merit List will be published for each subject separately. Merit Index calculated as below- <u>MERIT INDEX FOR WEST BENGAL BOARD FOR PROGRAMME COURSE</u> Marks in (Largest of (Language1/Language2)+Sum of Best of three subjects excluding environmental studies, if compulsory) <u>MERIT INDEX FOR WEST BENGAL BOARD FOR HONOURS COURSE</u> Marks in (Largest of (Language1/Language2)+Sum of Best of three subjects excluding environmental studies, if compulsory + Marks of Hons. applied subject) <u>MERIT INDEX FOR OTHER BOARD FOR PROGRAMME COURSE</u> Marks in (Language+Sum of Best of three subjects excluding environmental studies, if compulsory) <u>MERIT INDEX FOR OTHER BOARD FOR HONOURS COURSE</u> Marks in (Language+Sum of Best of three subjects excluding environmental studies, if compulsory + Marks of Hons. applied subject)
STEP 04	Tentative Date 11/06/2019	Publication of First admission list of all courses will be published. Candidates are advised to check their Index & Merit position by login using candidate user id and password. After that lock your choice and make payment for it. <u>N.B:</u> If there is any discrepancies found at the time of physical document verification their candidature will be cancelled at that time.
STEP 05	Tentative Date 13/06/2019	Online payment link will open against First admission list from 13/06/2019 to 16/06/2019 (11.45P.M). If anyone misses this opportunity then the college authority will not entertaining further.
STEP 06	Tentative Date 18/06/2019	If seats are available after first phase of admission, the college authority will published the second phase admission notice tentatively 18/06/2019. So advice all to check our college website on regular basis.
STEP 07		There will be a provision of cancellation of admission for each admitted students who will paid their admission fees online mode for refund of admission fees as per Govt. Order issued by Higher Education Department

		of Government of West Bengal.
STEP 08		Physical Documents verification process of provisional admission in B.A/ B.Sc./ B.Com. Honours and general Courses for 2019-20 will announced later. All are requested to follow our college website (www.madhusudancollege.in)

ELIGIBILITY CRITERIA

1) Candidates who have passed Higher Secondary or Equivalent Examination (10+2 level) from any approved Council/Board/University (as prescribed by the Govt. Of W.B.) In the year **2016/2017/2018/2019** are eligible for the admission in the 1st year undergraduate courses.

2) A minimum of **45%** marks in the aggregate of H.S or equivalent examination is required for the admission into the Honours courses, and a minimum of **35%** marks in the aggregate of H.S or equivalent is required for admission into the Programme courses.

3) Eligibility for applying for admission to the following courses:

Bachelor of Science	:H.S or equivalent examination with Physics, Chemistry, Math/Computer Science/ Statics , Zoology, Botany.
Bachelor of Commerce	:H.S or equivalent examination in Commerce/ Science.
Bachelor of Arts	:H.S or equivalent examination in Commerce /Science/ Arts.
Bachelor of Business Administration (B.B.A)	: H.S or equivalent examination in Commerce / Science / Arts.
Bachelor of Computer Application (B.C.A)	: H.S or equivalent examination in Commerce /Science with Math/Business Math/ Computer Sc. as one of the combination subjects.

4) Candidates who have passed (10+2) or equivalent in **Vocational Engineering and Technology (Securing pass marks in Mathematics)** may be considered for admission into **B.Sc programme courses, B.A Programme course, B.C.A (Hons), B.B.A(Hons) or arts**. Those candidates who did not have mathematics or have failed to qualify in mathematics as one of their subject may be considered for admission in **B.A Programme course and B.B.A(Hons.)**.

5) Candidates who have passed (10+2) or equivalent in **Vocational Agriculture** may be considered for admission in **B.A programme course and B.B.A (Hons.)**.

6) Candidates who have passed (10+2) or equivalent Examination in **Vocational Business & Commerce** may be considered for admission into **B.Com programme course and B.B.A (Hons.)**.

7) Candidates who have passed (10+2) or equivalent Examination in **Vocational Home Science** may be considered for admission into **B.A programme course only**.

DOCUMENTS REQUIRED AT THE TIME OF PHYSICAL VERIFICATION, 2019-2020

1. Hardcopy (Printout) of properly filled in online application form.
2. Original and one unattested photocopy of Mark sheet of Higher Secondary Examination Or its equivalent.
3. Original and one unattested photocopy of Age proof (Admit card / equivalent certificates).
4. Print copy of Money Receipt of Application fee & Admission Fee.
5. Three copy of passport sized recent colour photos.
6. Original and one unattested photocopy of caste certificate for S.C. / S.T. /OBC (from appropriate authority)
7. Original proof for Physically Challenged candidate.
8. Original proof for Sports Certificate (Only For the candidate of sports category)



Principal
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